

APPENDIX D

ENVIRONMENTAL AWARDS PROGRAM

1 Chief of Naval Operations (CNO) Environmental Awards Program

The CNO Environmental and Natural Resources Awards program was created to reward outstanding performance in promoting environmental quality, natural resources conservation, and protection and enhancement of human health. Awards are presented for work in Natural Resources Conservation, Cultural Resources Management, Environmental Quality, Pollution Prevention, Environmental Excellence in Weapon System Acquisition, Environmental Cleanup, and Environmental Planning. Ships, installations, and individuals or teams may compete. By presenting awards, the Navy recognizes organizations and people who have made significant contributions in those areas.

The CNO Environmental Awards program is closely aligned with the Secretary of Defense (SECDEF) Environmental Awards program which runs on a two-year cycle and includes 17 award categories. Eight award categories are competed during the even fiscal year of the two-year cycle and nine award categories are competed during the odd fiscal year of the two-year cycle. Because of Navy's unique operating environment, the CNO program differs from the SECDEF program in two award categories:

- The Large and Small Ship Environmental Quality award categories recognize environmental programs on Naval vessels and are unique to CNO and SECNAV. Ship awards alternate annually between small ships (crew size of 400 or less) during even fiscal years and large ships (crew size greater than 400) during odd fiscal years.
- The CNO Environmental Planning Team award category recognizes excellence in Navy environmental planning in the context of the National Environmental Policy Act (NEPA) and Executive Order 12114 "Environmental Effects Abroad of Major Federal Actions." It is competed during even fiscal years and alternates with the Environmental Excellence in Weapon System Acquisition award category (also a SECNAV and SECDEF award category) which is competed during odd fiscal years.

Echelon 2 commands may submit up to five nominations per category. The achievement period for the awards competition is the previous two fiscal years, inclusive of the award year.

Up to three winners will be named for each of the 10 awards presented at the CNO level of competition. Except for winners in the Environmental Planning Team category, all CNO winners advance to the SECNAV level of competition. Winners at the SECNAV level of competition advance to the SECDEF competition.

Due to the alternating cycle of the SECDEF awards competition and updating of awards criteria, competition guidance will be issued on an annual basis. The format prescribed in the SECDEF guidance for the competition will be used to prepare nomination packages for all categories. Narrative for all award categories except the Environmental Quality-Small and Large Ship award categories and the Environmental Planning Team award category will be based on the judging criteria found in the SECDEF guidance. Narrative for the Environmental Quality-Small and Large Ship award categories shall be written based on the judging criteria found in "Criteria for Nomination for the Chief of Naval Operations Environmental

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Quality-Small and Large Ship Awards” located on page D3. Narrative for the Environmental Planning Team award category shall be written based on the judging criteria found in “Criteria for Nomination for the CNO Environmental Planning Team Award” located on page D-5.

Navy activities should look for the call for nominations for the CNO Environmental Awards competition in the fall of each year and follow the directions contained therein. The call for nominations will be sent by letter to Echelon 2 commands and issued by Naval message from CNO (N45).

**CRITERIA FOR NOMINATION FOR THE
CHIEF OF NAVAL OPERATIONS
ENVIRONMENTAL QUALITY—SMALL & LARGE SHIP AWARDS**

1 Introduction. List the ship's mission (unless classified), approximate crew size, and homeport.

2 Background

2.1 Summarize the ship's environmental challenges in the past 2 fiscal years, inclusive of the award fiscal year.

2.2 Describe the ship's environmental management organization and staffing.

2.3 List all the ship's environmental guidance, directives, and plans (i.e., spill contingency plans) and dates of preparation or last review.

3 Program Summary

3.1 Describe the ship's environmental program and degree of compliance with Chapter 22 and Appendix K of OPNAVINST 5090.1C, during the past 2 fiscal years.

3.2 Describe the most outstanding program features and accomplishments (3 or less) of the past 2 fiscal years.

4 Accomplishments. Describe activities and achievements during the past 2 fiscal years in the following areas, if applicable:

4.1 Air Pollution Control. Describe air pollution control practices and improvements. Include management efforts to control engine emissions, to reduce refrigerant use, and to minimize volatile organic compound releases.

4.2 Water Pollution Control

4.2.1 Delineate collection, holding, and transfer (CHT) system management practices.

4.2.2 Describe oil and hazardous substance spill prevention/response efforts.

4.2.3 Describe shipboard practices for waste oil/oily waste management. Include identification of bilgewater management practices. Identify the operating capabilities of the oil/water separator and oil content monitor during the past 2 fiscal years and efforts, if any, to improve these capabilities.

4.3 Solid Waste Management and Resource Recovery

- 4.3.1** Summarize solid waste management practices.
- 4.3.2** List source reduction techniques used by the command.
- 4.3.3** Enumerate resource recovery recycling techniques used by the command.

4.4 Hazardous Material (HM)/Hazardous Waste (HW) Management. Describe hazardous material control and management efforts. Describe the ship's efforts for reutilization and inventory management. Describe the ship's efforts to reduce the amount of used HM transferred ashore. Describe the ship's efforts to use material from shoreside Hazardous Waste Minimization Centers (HAZMINCEN).

4.5 Protective Measures Assessment Protocol (PMAP). Describe the ship's use and integration of the PMAP CD tool for routine training. Describe how PMAP supports/enhances the ship's planning for routine training.

4.6 SONAR Positional Report System (SPORTS). Describe the ship's implementation and execution of CNO and Fleet policy to report the use of active mid-frequency SONAR (1-10 KHZ) for training and maintenance, via SPORTS.

4.7 Environmental Awareness. List command- initiated programs to enhance environmental protection and awareness.

CRITERIA FOR NOMINATION FOR THE CNO ENVIRONMENTAL PLANNING TEAM AWARD

Purpose of this Award

The purpose of the CNO Environmental Planning Team Award is to recognize outstanding environmental planning for the Navy. Environmental planning benefits the Navy, the environment, and the public at large. This award is intended to raise awareness of those benefits at all levels within the Navy.

Scope

The CNO Environmental Planning Team Award applies to all environmental planning efforts including but not limited to actions performed under the National Environmental Policy Act (NEPA) and Executive Order 12114 (overseas actions). It is intended to highlight the benefits that the Navy can derive from a superior environmental planning process, rather than to merely reward large quantities of documentation. Also, because CNO recognizes that an interdisciplinary approach is essential to successful environmental planning, the award is to be a team award.

Timeframe

The award is limited to planning efforts completed within the timeframe 1 October 2004 – 30 September 2006.

Nominations

Nominations for the CNO Environmental Planning Team Award must be made by the action proponent and forwarded to CNO by the major claimants. The nomination should include all team members from the action proponent and the various supporting commands and activities and contractors who have direct involvement with this project. The following sections contain the anticipated judging criteria for the nomination.

1 Introduction

1.1 The introduction should contain a description of why and how the environmental planning team (henceforth, the “nominee”) was established. What situation did the Navy confront that required action and what was the environmental planning goal as it related to the situation? How did team composition and organization contribute to meeting that goal?

2 Background

2.1 The background sections should contain details of the nominee team and provide a more detailed overview of the project that the team was assembled to address, and the issues affecting the nominee’s performance.

2.2 Describe the organization and staffing of the nominee components (individual team players/hierarchy). List each team member’s name, title or position, discipline, and employing organization. Include military, civilian, and contract personnel with direct involvement in the project. List

any management approach employed.

2.3 Describe any challenges, unusual circumstances, or other issues the team addressed in achieving the overall environmental planning objective discussed in the introduction. Include any key environmental, legal, political (internal/external), regulatory, and/or public relations/community outreach situations relevant to obtaining the stated objective.

3 Environmental Planning Summary

3.1 Specifically describe environmental plans and agreements, including the dates of preparation or latest revision. Keeping in mind that the CNO Environmental Planning Team Award is intended to recognize the successful application of environmental planning principles to resolution of project-related environmental issues, describe the specific objectives that were developed as part of these plans.

3.2 Describe the most outstanding features of the program during that period.

3.3 Describe any unique aspect of the environmental planning effort. Discuss the use or development of alternate management approaches techniques, staffing, and technical methodologies to enhance environmental planning that had a direct bearing on the outcome of the project.

4 Accomplishments

4.1 Describe the degree to which the nominee attained each objective (section 3.1) during the preceding two fiscal years (inclusive of the award fiscal year).

Discuss how the nominee's environmental planning effort supported the military readiness mission. Describe the nominee's management skill in achieving the objectives with respect to such fundamentals as personnel/time/cost savings (including overall team organization, integration of disciplines, and other innovative approaches to problem solving). If the environmental planning effort has exceeded statutory and regulatory requirements in some manner, describe this success. Describe the team's lessons learned, and how effectively these lessons learned were (if there is an example) or could be transferred from the nominee to others. Discuss the nominee's success in involving the local community and in enhancing the Navy's public image with the community.

4.2 Describe the specific benefits of the successful environmental planning effort to the Navy, the public, and the environment. These benefits could include the enhanced ability of the nominee to carry out its military mission, also improvements in planning, programming, and budgeting to support continued attention to excellence in environmental planning and to improve quality of life for the community and the Navy. Also, outline any coordination of environmental planning management with mission operations, natural resource management operations, and facilities operations as appropriate.

4.3 Highlight the most outstanding accomplishments of the nominee over the course of the project.